

CPES School Advisory Council
Meeting minutes– August 25, 2001
Saint John School

1. Meeting opened with a prayer.
2. Roll Call
 - a. Members Present: Br. Steven Kropp, Fr. Joe Coerber, Mr. Gary Stepanek, Kevin Ditter, Rhonda Weber, Dr. Franz Schmitz, Julie Thome, Paul Thome, Jill Halbach, Barb Winkler
 - b. Members Excused: Jenny Wagner, Marge Gabel,
 - c. Members Absent: Sue Weber, Bob Heus
3. Review of June minutes. Motion to accept– Rhonda Weber / Second– Jill Halbach
4. Br. Steve gave a brief finance report in lieu of Rhonda (who was not at the last meeting). Reviewed April 30 financials. Jodi has sent a final report for the fiscal year, which Br Steve will ensure is forwarded to all SAC members. Our year end worked out much better than budgeted for, only about \$3000.00 in the red. This was through careful spending, and use of donations / restricted funds / trust fund money
5. Committee reports–
 - a. Education committee– discussion of needs for after-school for upper grades and transport from St John to St Cloud. It seems none of those children are using it. Reviewed new staff members. Next meeting Sept 13, 2011
 - b. Fund-raising– getting ready for raffle
6. Principal's report
 - a. School is fully staffed for the school year, all positioned contracted
 - b. Teacher in service with CPES and Divine Savior– working on team building, positive interaction between teacher-student, anti-bullying program, etc...
 - c. Working on enhancing discipline program, online grading program, technology (applied for grant for Smart Boards, received grant and had a quote for the equipment)
 - d. Busing issues– Campbellsport School District students issue with busing by New Holstein School District. New Holstein is now willing to pick up those 5 students on the way to St. Cloud School.
7. Pastor Designate's Report
 - a. No report– covered under 'Items for Discussion'
8. Items Requiring Decision
9. Items Requiring Discussion
 - a. Bullying Policy– program is in place that will be used throughout the day and the

curriculum and include speakers, etc– “Love and Logic”. May include training for parent volunteers.

- b. Enrollment for 2011-12– 93 in K-8, 9 in Pre-School (102 total). Budget was for 96.
 - c. Staffing
 - i. New Hires– Gary reviewed this. Dede Compton was involved in hiring of Kindergarten teacher (reviewing applications and interviewing)
 - ii. Hiring Policy– Bylaws/Constitutions say: (Personnel Committee) 5.3.4.1.2 Review personnel policies and hiring practices of the School System at least annually and make recommendations for revision to the School Advisory Council.
 - (1) Jenny Wagner (via email)– “For the past 10 years, I have served on Moraine Park Technical College screening and hiring teams. I would say I have been part of the hiring team at the college nine times in my career. I feel it is extremely valuable to have an interview team, rather than one person being solely responsible for hiring staff. I feel the individual doing the hiring (in this case, the Principal), it would be beneficial to have different perspectives and opinions. For example, in the recent hiring of three new teachers at CPES, I feel it would have been very valuable to have the lead teacher from each building in addition to the SAC President or other identified SAC member be on the interview team. Ideally, there should always be three people on an interview team to provide differing perspectives.
I would like to see this process change at CPES. Regardless of who our Principal is, an additional perspective (or two) is really important in the hiring process. And, since we seem to be doing everything similar to that of Divine Savior, I would be interested to find out how their interview process is run.
 - d. Catholic School Commission
 - i. Br. Steve led a discussion of the Catholic Schools Commission work
 - e. From Fr. Joe– Catholic Mutual requests that nothing be hung from the ceiling in the corridors of St John School.
10. For next meeting
- a. Smart Board quote– Gary will prepare a proposal and email to us with website info for next meeting (Decision).
 - b. Hiring procedure (possibly for October)– perhaps SAC can make some recommendations, after our discussion to the Catholic Schools Commission Governance Committee.
11. Motion to Adjourn– 1st– Julie Thome, 2nd– Jill Halbach
12. Next Meeting– September 22, 2011 at 7pm at Saint John School (This is our Annual Meeting with elections)